

# RETURN DELIVERY NOTE

## ORDER RETURN



**ELEKTRA**  
TAILFINGEN  
SCHALTGERÄTE

We switch the power!

Return delivery to:

**ELEKTRA Tailfingen**  
**Schaltgeräte GmbH & Co. KG**  
Brunnenstraße 48  
D-72461 Albstadt

Customer details:

Customer no. \_\_\_\_\_  
Company \_\_\_\_\_  
Street \_\_\_\_\_  
Postcode/City \_\_\_\_\_  
Contact \_\_\_\_\_  
Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

Please record the item to be returned and the reason for sending it back in the following table.

Item no.	Name	Quantity	Return reason no.

Please enter the appropriate number for the reason for returning the item above in the table.

- 01 Preparation of quotation based on sample sent in
- 02 Quantity discrepancy
- 03 Incorrect order
- 04 Item does not match the order / delivery note
- 05 Repair / inspection (please briefly describe and in the case of warranty claims include invoice) \_\_\_\_\_
- 06 Other (please give the reason) \_\_\_\_\_

**IMPORTANT INFORMATION:** If possible, please fill the form out on a computer and then print it out, so that you can include it with the return. It may not be possible to process incomplete or illegible forms!

**Please fax the return delivery note in advance to: 0 74 32.18 - 38 217 or send it by e-mail to: [retoure@elektra-tailfingen.de](mailto:retoure@elektra-tailfingen.de)**

Date \_\_\_\_\_

Signature \_\_\_\_\_

**INTERNAL NOTES** (to be completed by ELEKTRA)

Ware vollständig und unbeschädigt:  JA  NEIN

Wenn NEIN: Fehlende Teile \_\_\_\_\_

Vorliegende Beschädigung \_\_\_\_\_

Datum \_\_\_\_\_

Kontrolliert durch \_\_\_\_\_